



NEW YORK CITY DEPARTMENT OF EDUCATION
THOMAS A. EDISON CAREER & TECHNICAL HIGH SCHOOL
165-65 84TH Avenue * Jamaica, New York 11432 * (718) 297-6580 * Fax (718) 658-0365
www.taehs.org

Moses Ojeda, *Principal*
Adam H. Boxer, *Assistant Principal*

Thomas A. Edison Career & Technical High School
Cell Phone/ Electronic Device Policy

Effective, March 2nd, 2015 our policy is as follows:

Students may bring cell phones, laptops, tablets, iPads & other similar devices, portable music and entertainment systems, iPods, MP3 Players, PSP & Nintendo DS devices to school, but they must be turned off and properly secured out of site and may not be used inside a classroom without prior authorization from the teacher and their supervisor.

The following rooms have been made available for students who would like to make parental contact via their electronic devices:

Rooms: 103, 118, 136, 138, G17, 234, 319

- All of the above devices may not be turned on or used during the administration of any quiz, test or examination. During a New York State Regents Exam, we follow New York State Education Department guidelines, except where an IPE or 504 allows.
- No cell phones or devices may be used during any fire drills or emergency drills.
- No cell phones or devices may be used in the locker rooms or bathrooms

Students who use cell phones or any other electronic devices (without approval) are subject to confiscation and/or gradual discipline in accordance with the guidance interventions and disciplinary responses set in the Discipline Code.

If an item is confiscated:

- I. Students will receive a receipt and a duplicate will go into their disciplinary file.
- II. For student's first confiscation, parents or legal guardians, with a receipt may pick up the device on Tuesday, Wednesday or Thursday from 10am – 1pm or at Saturday tutoring from 10am – 11am.
- III. For any additional confiscations, dates and times will be provided at a later time for picking up devices.
- IV. Devices will not be given back on the day they are confiscated.

***The school is not responsible for any lost or stolen cell phones or electronic devices.**

***Parents/Guardian who need to contact their children during the school day must call the main school number at 718-297-6580.**

If you have any questions or concerns or require clarification regarding our school policy, do not hesitate to email Mr. Adam Boxer, Assistant Principal at aboxer2@schools.nyc.gov or call 718-297-6580 Ext.1365.